

# On the Beach, Hiking the Canyon, Running the River.

## Interested?

That's where you'll find project managers who complete a Microsoft® Project-based FranklinCovey workshop. Why? Because they know how to complete the project and still have time for other pursuits. FranklinCovey workshops using Microsoft Project help you reduce the stress of project management and focus on getting work done.

**To register, visit [www.franklincovey.com/projectmanagement](http://www.franklincovey.com/projectmanagement) for workshop dates and locations, and for specific information about take-away participant materials.**

As a Premier Training Partner, FranklinCovey has teamed with Microsoft to create valuable learning programs – PMI/PDU credits are available!

<p><b>Team Members</b> 1/2 Day <b>Microsoft Office Project Web Access for Team Members</b></p>	<p>This workshop is for all team members using Microsoft Office Project Web Access to report on the progress of their tasks/activities/work in an EPM environment. Work with project documents, respond to status report requests, and initiate, as well as respond to, issues and manage risks.</p>
<p><b>Resource Managers</b> 1-Day <b>Microsoft Office Project 2003 for Resource Managers</b></p>	<p>This workshop includes entering and revising enterprise resource information, staffing project plans, delegating responsibility, reviewing resource availability, and more. Learn the role of the Resource Breakdown Structure (RBS) and Enterprise Resource Pool in an EPM environment. Examine skill based scheduling and resource substitution as management techniques. (7 PDUs)</p>
<p><b>Experienced Project Managers/Planners, Administrators</b> 2-Day <b>Technical Overview of Microsoft's EPM Solution</b></p>	<p>This workshop allows a hands-on approach to understanding the functional possibilities of an EPM environment using Microsoft Office Project 2003. Understand the roles and responsibilities of the administrator, executives, project managers and team members throughout the project planning, publishing, tracking and communicating process. Explore collaboration tools for document management, risk and issue tracking. (14 PDUs)</p>
<p><b>Project Managers</b> 3-Day <b>Microsoft Office Project 2003</b></p>	<p>A hands-on introductory level workshop demonstrating the capabilities of Microsoft Office Project 2003 in an EPM environment. Understand Enterprise-wide planning and management concepts. Develop, manage, and track project plans by using both Microsoft Office Project and Project Web Access. Organize and store project-related documents and perform issue and risk management. Learn to communicate results to the project team and to the entire organization. (21 PDUs)</p>
<p><b>Analysts/Planners, IT Professionals, and Administrators</b> 5-Day <b>Implementing Microsoft's EPM Solution</b></p>	<p>This workshop examines the role of the Microsoft Accelerator for EPM as the basis for planning and deployment. As Administrator, understand and apply Enterprise-wide standards for project and resource management, tracking, reporting, and security. As Project Manager and Team Member, simulate a typical project lifecycle. Work with document, issue and risk management. Review possible customization and extensibility options for an EPM system. (35 PDUs)</p>

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FranklinCovey is recognized as a Premier Partner in the Microsoft Project Partner Program  
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